

Report To: Education and Communities Committee

Report By: Corporate Director Education, Communities and Organisational Development

Contact Officer: Tony McEwan, Head of Culture, Communities and Educational Resources

Subject: Education and Communities Committee: performance report for the Communities part of the Committee

1.0 PURPOSE

- 1.1 The purpose of this report is to consider performance reporting for the Communities part of the Education and Communities Committee.

2.0 SUMMARY

- 2.1 This report provides an update on communities revenue and capital budgets for period 9. Full details can be found in Appendices 1 and 2.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Education and Communities Committee:
- notes the content of this report.

Ruth Binks
Corporate Director
Education, Communities and Organisational Development

4.0 UPDATES

4.1 Communities – Period 9 Revenue Budget Monitoring Report

The projected Revenue Budget Outturn for Communities as at 31 December 2020 is an overspend of £1.178 million which is an increase in expenditure of £218,000 since last Committee.

The projections include net Covid costs of £1.279 million which will be fully funded by the Council's agreed Covid-19 budget. Excluding the Covid-19 costs, there is a projected underspend of £101,000 which is a decrease in expenditure of £26,000 since the last Committee.

Main areas of underspend are:

- None – there are no underspends greater than £100,000.

Main areas of overspend are:

- Inverclyde Leisure Management Fee is projected to overspend by £1.177 million as a result of additional payments to support its cashflow as a result of the Covid-19 Pandemic. These costs are prior to the Level 4 lockdown and likely to increase in 2021/22.

Earmarked Reserves for 2020/21 total £152,000, of which £106,000 is projected to be spent in the current Financial Year. Expenditure to date is £20,000 or 18.9% of the project total for 2020/21. Spend to date per profiling was expected to be £9,000 resulting in expenditure being ahead of plan by £11,000.

Further details can be found in Appendix 1.

4.2 Communities Capital Programme

Lady Alice Bowling Club: Concerned over the limited progress being made by the club in respect of work to the clubhouse, officers called an urgent meeting in November 2020 with the management committee of Lady Alice Bowling Club. At the meeting officers raised concerns regarding the timescales of the project and the club's limited progress in identifying appropriate funding to support the overall costs of the works required. A decision was made by Inverclyde Council officers to put on hold all spend on the project until Officers can be assured that the management committee of Lady Alice Bowling Club could progress these issues. In December 2020 Officers met again with the management committee for an update of progress.

Lady Alice Bowling Club has now recognised the importance of moving this project forward and have established different working groups to support their process. The management committee is also working with Community Link Scotland to support it to identify and apply for external funding and is currently engaging with Legal Services to agree and sign off a 25 year lease agreement.

Through the Council's budget process it was agreed that the Council should continue to support the management committee of Lady Alice Bowling Club to identify and source external funding to match the shortfall in respect of the building and project costs before March 2022, and, the remaining Council contribution of £192k be held to 2022/23. This is pending the outcome of the external funding bids by the club, notwithstanding any urgent repairs to the clubhouse which would be funded from this sum.

Indoor Sports Facility for Tennis:

Following the decision by Sports Scotland and the LTA on 11 November confirming that the stage 2 re-application had been successful, a meeting has recently taken place with Inverclyde Council, Sport Scotland to discuss the project funding.

Leisure Pitches Asset Management Plan / Lifecycle Fund:

The lifecycle works continue to be progressed based on the revised asset plan agreed at the September 2020 Education & Communities Committee. The Parklea project is progressing towards completion which is anticipated to be early March 2021, subject to suitable weather conditions. The next planned carpet replacement is at Lady Octavia Sports Centre 3G pitch which is programmed for summer 2021.

Grieve Road Community Centre:

The works have been progressed in phases/trade packages with the majority of the planned work now completed. The installation of new high level windows in the main hall, introduction of a disability compliant toilet and relocation of an office, remain outstanding pending the receipt of statutory approvals to allow an installation date to be agreed. Works are anticipated to be fully complete by the end of the second quarter 2021.

Wemyss Bay Community Centre:

Similar to Grieve Road Community Centre, the works have been progressed in phases/trade packages with the majority of the planned work now completed. The installation of new high level windows in the main hall remains outstanding pending the receipt of statutory approvals and tender documents are to be issued imminently. Works are anticipated to be fully complete by the end of the second quarter 2021.

Whinhill Golf Club Lifecycle Works:

Technical Services is currently developing work packages in phases with replacement of windows and security shutters, to be completed in the first quarter 2021. A second phase is planned to address the external roughcast and reroofing. Further phases will potentially address some internal alterations including a refurbishment of toilets, subject to overall budget availability.

Waterfront Leisure Centre Training Pool Moveable Floor:

Technical Services has engaged an external mechanical and electrical consultant with surveys completed and a technical specification prepared. Tender documents are now being prepared.

Watt Institution Creativity Space:

National Heritage Lottery Funding has been secured through the 'Watt Voices' project to address internal alterations to an existing office space and formation of a creativity space. Outline proposals have been prepared to allow a stage 2 cost comparison against available budget.

Craigend Resource Centre:

Construction work on the Craigend Resource Centre is progressing as planned, with the current status as: groundworks and below slab drainage completed; steel frame erected; and ground floor slab completed. No major issues have been uncovered within the groundworks elements, which reduces the potential for unknown issues. The project costs are in line with expectations, and the Craigend Resource Centre operations continue in the existing centre adjacent to the build.

Further details can be found in Appendix 2.

5.0 IMPLICATIONS

5.1 Finance

There are no financial implications connected to this report.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

5.2 **Legal**

There are no known Legal implications contained within this report.

5.3 **Human Resources**

There are no known Human Resources implications contained within this report and no posts will be created as a result of the project.

5.4 **Equalities**

Equalities

(a) Has an Equality Impact Assessment been carried out?

<input type="checkbox"/>	YES
<input checked="" type="checkbox"/>	NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

<input type="checkbox"/>	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
<input checked="" type="checkbox"/>	NO

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

<input type="checkbox"/>	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
--------------------------	---

NO

5.5 Repopulation

N/A

6.0 CONSULTATIONS

7.1 None

8.0 BACKGROUND PAPERS

8.1 None

COMMUNITIES CAPITAL REPORT

COMMITTEE: EDUCATION & COMMUNITIES

Project Name	1	2	3	4	5	6	7	8
	<u>Est Total Cost</u>	<u>Actual to 31/3/20</u>	<u>Approved Budget 2020/21</u>	<u>Revised Est. 2020/21</u>	<u>Actual to 31/01/21</u>	<u>Est 2021/22</u>	<u>Est 2022/23</u>	<u>Future Years</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Communities								
Lady Alice Bowling Club Refurb	210	17	0	1	1	0	192	0
Indoor Sports Facility For Tennis	835	0	0	0	0	600	235	0
Leisure Pitches AMP - Lifecycle Fund	1,723	112	250	550	176	200	611	250
Grieve Road Community Centre	200	92	90	83	53	25	0	0
Wemyss Bay Community Centre Refurbishment	100	46	38	47	47	7	0	0
Whinhill Golf Club Lifecycle Works	250	0	50	50	3	190	10	0
Waterfront Leisure Centre Training Pool Moveable Floor	325	0	0	10	5	300	15	0
Watt Institution Creativity Space	55	0	0	0	0	50	5	0
Complete On Site - Inverclyde Leisure Spend to Save	7	0	7	7	0	0	0	0
Complete On Site	37	0	0	0	0	0	37	0
	3,742	267	435	748	285	1,372	1,105	250
CFCR								
Craigend Resource Centre (Grant Funded)	1,287	0	0	975	159	312	0	0

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 9 - 1st April 2020 to 31st December 2020**

2019/20 Actual £000	Subjective Heading	Approved Budget 2020/21 £000	Revised Budget 2020/21 £000	Projected Out-turn 2020/21 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,689	Employee Costs	1,730	1,883	1,782	(101)	(5.4%)
730	Property Costs	737	611	604	(7)	(1.1%)
1,213	Supplies & Services	1,157	1,127	2,289	1,162	103.1%
2	Transport Costs	3	3	3	0	-
78	Administration Costs	79	79	79	0	-
1,131	Other Expenditure	1,121	1,067	1,020	(47)	(4.4%)
(291)	Income	(307)	(269)	(98)	171	(63.6%)
4,552	TOTAL NET EXPENDITURE	4,520	4,501	5,679	1,178	26.2%
	Earmarked Reserves	0	0	0	0	
	Additional Funding Covid-19			(1,279)	(1,279)	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	4,520	4,501	4,400	(101)	

2019/20 Actual £000	Objective Heading	Approved Budget 2020/21 £000	Revised Budget 2020/21 £000	Projected Out-turn 2020/21 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,586	Libraries & Museum	1,610	1,609	1,650	41	2.5%
1,184	Sports & Leisure	1,112	1,160	2,334	1,174	101.2%
516	Community Safety	557	557	489	(68)	(12.2%)
1,014	Community Halls	989	949	980	31	3.3%
252	Grants to Vol Orgs	252	226	226	0	-
4,552	TOTAL COMMUNITIES	4,520	4,501	5,679	1,178	26.2%
	Earmarked Reserves	0	0	0	0	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 9 -1st April 2020 to 31st December 2020**

<u>Out Turn</u> <u>2019/20</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2020/21</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Dec-20</u> <u>£000</u>	<u>Projection</u> <u>2020/21</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
(25)	Libraries & Museum Libraries & Museum Income	(70)	(53)	(2)	(2)	68	(97.1%)
709	Sports & Leisure IL Management Fee	624	468	1,440	1,801	1,177	188.6%
0	Community Halls Letting Officers Employees Costs	125	87	66	93	(32)	(25.6%)
28	Waivers	25	19	0	0	(25)	(100.0%)
(107)	School Lets Income	(135)	(70)	(6)	(36)	99	(73.3%)
472	Community Safety Employee Costs	498	345	287	437	(61)	(12.2%)
	Covid 19 Material Variances					1,279	
Total Material Variances		1,067	796	1,785	2,293	1,226	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2020/21</u> <u>£000</u>	<u>Phased Budget Period 9 2020/21</u> <u>£000</u>	<u>Actual Period 9 2020/21</u> <u>£000</u>	<u>Projected Spend 2020/21</u> <u>£000</u>	<u>Amount to be Earmarked for 2021/22 & Beyond</u> <u>£000</u>	<u>Lead Officer Update</u>
Community Fund (Participatory Budgets)	Tony McEwan	152	9	20	106	46	£65k funding 18 months post from P7 20/21 and £87k payments to be made to various Community Groups P10 20/21. £48k pays for last 12 months of post in 21/22. £7k w/b to General Reserves. YTD payment £17k Gourock Golf Club and £3k Craigend Resource Centre.
Total		152	9	20	106	46	